

# Committee Meeting Minutes

Jack Atkinson – Cambridge University Bowmen

01/10/2016

Committee Meeting held at 10:00 at Jack's house.

Present: Jack (Captain), Maryia (Tournaments), Rob (Equipment), Abi (Treasurer), Omar and Nancy (Novice), Eleanor (Secretary), Vamsee (Social)

Absent: Matt (Novice) – On a flight to UK

## Secretary

- Only Students can affiliate via en bloc. Staff and others have to affiliate via CUA. Ask Jack/Stuart for more info on this if needed.
- Novices will affiliate immediately, beginners will affiliate at their final session.
- Email has been sent to JCR/MCR/CUSU Bulletins.
- Membership details to be updated on online spreadsheet as they come in.
- Make noticeboard in Range a bit nicer/neater...
- Need to contact AGB asap about Lydia who was accidentally affiliated.

## Treasurer

- Cheques for BUTTS, CAA, Churchill, Rob, and Eleanor signed and to be sent.
- Need to budget for more travel this year perhaps.
- BUCS Fees will be increasing.
- Finances stable. About £1500 to use on equipment etc.
- Update online membership spreadsheet as money comes in.
- Spare change needed for the have-a-gos, especially 50 pence coins.

## Equipment

- Everything should be ready by start of term.
- 10 novice bows, 16 beginner bows.
- Pressure buttons purchased for beginner bows. Also longer arrows, fletches and glue.
- Acquire a box (poster tube?) for faces in Range to stop them getting wet.
- Box for sights for beginners - Also bow rack in sports centre. . .
- Sports centre has 2 boxes that need sorting, but this is not a priority.
- Make sure we use straw and foam for beginners where possible.
- Acquire a book/make contact card for suggestions/things that need doing for Range and sports centre.
- Clear out remainder of Churchill and quick tidy/sweep out sheds.

## Tournaments

- Calendar so far is given below.
- BUCS Indoors is changing to regionals. This is all we know so far. It's going to be a mess. . .
- You know what to do with organising teams for competitions.
- Drivers - Jack, Vamsee, Rob - All have cars. Nancy is learning and has a test next week, also has a car. Michael is a possibility. Eleanor is learning.
- E-league has started. Scores can be submitted here: <http://cub.soc.srcf.net/eleague> Send an email reminding people.
- Organise target days so people can do badges. Bit pushed for Portsmouth other than a Sunday, so do a Bray on a Friday this term. Choose a week in November and email people (remember to tell them they can get badges!).
- An alumni competition perhaps in the Christmas vacation?

## Social

- Formal in process 13<sup>th</sup> October at Peterhouse. Committee need to sign up! Push members again after a few days - would be nice to see new members there!.
- Organise a beginners' social later October.
- Annual Dinner at King's - Abi has looked in to this. Want an early booking, but hard to call as we dont know details for Lent competitions yet. Want a Saturday so Alumni can come back.
- Other Michaelmas Socials - Jack can host Pizza again after a range eve, select a date and do. Games?
- Have been requested to have a swap with bellringing. Do this at Fitz, mid/late michaelmas.
- Keep the archery puns coming!

## **Alumni Liaison**

- We would like to focus at improving our alumni relations/events this year!
- Email sent rounding up last year.
- Emails to be sent on a termly basis from now on.
- Annual dinner on a Saturday ideally to get older members back.
- Possibility of an Alumni event over the Christmas vacation?

## **Web**

- A few new pages have been added to website and all details updated for term.
- If you have any suggestions or spot any errors let me know.
- Ladder has been rescheduled. Email requested for those who want to join.
- Mailing lists have been tidied. Will be purged mid October. Sign people up as they join from online spreadsheet.
- Abi, Omar, Matt, and Maryia need to sign up for a committee login.

## **Women's**

- Make sure you know when the meetings are and go. Report back any significant details.

## Novice

- Have-a-gos:
  - Jack will take freshers' fair signups from spreadsheet, add to mailing list, and send a reminder(s).
  - Focus on getting people shooting - NOT coaching!
  - Opportunity to sign up for beginners' course during HAG.
- Beginners' Course:
  - A new beginners' course structure has been developed over summer to be put in to place this year.
  - Places allocated randomly from HAG signups.
  - Money and forms collected at first session.
  - Reminder to people, and to turn up 15 min before each session to set up.
  - Jack to print booklets off.
  - Beginners join club in final session for £5.
- Novice Squad:
  - Nancy has been working on a structure with Omar and Matt.
  - Novices will be coached on Tuesdays, and shoot on Fridays. A novice officer will be present to help on Fridays, but they are expected to practise what they have been taught individually.
  - Wednesday will be opened as an optional session after a couple of weeks when they are competent enough and will not slow a session.
  - Novice selection – Novice squad will be publicised before have-a-gos, and there will be chance to stay and chat about it. Selection based on keenness and commitment to train and compete. (Also if someone is good take note).
  - Make it clear that they are expected to shoot on Tuesdays and Fridays, and come to competitions – Produce a leaflet, and info on website.
  - Those that do not will have bows taken back and put on to beginners' course, and someone else promoted. This WILL be enforced this year.
  - Maybe have session 1 (11th October) split in to 2 hour long slots to allocate bows and show setup?
  - Would be nice to get details so Rob can allocate bows before first session.
  - Final session in October (25/10/2016, third week) they will shoot a Portsmouth for E-league and for competition experience.
  - Rob would like to run some equipment sessions on Tuesdays.
  - New member from Exeter keen to help. Rob will try to do most sessions. Jack will try to help too when possible.
  - Make sure novice pub trips happen!
  - Addendum - Worth just checking none of them have shot before.

## AOB

- Freshers Fair
  - Put members directly in to online spreadsheet that Jack will send out. (Have paper signup just in case.)
  - Eleanor will set up and clear away each day. Need: novice bow, pictures, target face, signup sheets.
  - Jack has made flyers.
  - Schedule as follows. Please be 10 min early and contact someone inside to bring a lanyard out so you can get in.
    - \* Tues 10:00-12:30 Jack and Omar
    - \* Tues 12:30-14:45 Matt and Vamsee
    - \* Tues 14:45-17:00 Eleanor
    - \* Wed 10:00-12:30 Eleanor and Maryia
    - \* Wed 12:30-14:45 Matt and Vamsee
    - \* Wed 14:45-17:00 Abi
- Range needs re-taping. Jack to acquire tape for Monday's session.
- Keys and Fobs:
  - Key and Fob: 1 – Jack Captain and opening, 2 – Rob Equipment, 3 – Omar Novice squad.
  - Fob: Abi
- Rota for opening sessions. If you cant make it, let the other person know so they can arrange something:
  - Monday: Jack and Rob
  - Tuesday: Omar (Novice squad)
  - Wednesday: Jack and Abi
  - Friday: Jack and Omar
- Stash
  - Generally felt that stash is too damn expensive.
  - Decided that fancy material is not necessary. Instead look for polos that can be embroidered.
  - We do not want and entirely Cambridge blue polo! Look for a black polo that can have some Camb blue trimmings. Naming etc would also be nice.
  - £10-15 sounds like a sensible price.
  - Hoodys are nice, so are tracksuits etc so see if we can get some of these as well.
  - Aim to submit the stash order by end of October.
  - Eleanor to search for alternative stash as described above and report back.

- Could people make a note when they do things throughout the year so we can compile a set of role descriptions like Sophie's treasurer one on the website (Mainly the roles with lots of key admin to do – Vamsee is somewhat exempt).
- Abi, Omar, Matt, and Maryia need to sign up for a committee login.

## Rough Calendar

Rough idea, highly likely to change.

- Michaelmas: Tues 4 Oct – Fri 2 Dec
  - 4th October – Freshers' Fair
  - 5th October – Freshers' Fair
  - 9th October – Have-a-go
  - 16th October – First Beginners' Course
  - 12th November – BUTTS Leg 1, Oxford
  - 26th November – BUTTS Leg 2, Trent
- Lent: Tues 17 Jan – Fri 17 March
  - TBC Lent – Annual Dinner
  - TBC Lent – Grudge Match
  - 22nd January – BUTTS Leg 3, Cambridge
  - 28th January – BUTTS Team Champs
  - 18th February – BUTTS Leg 4, Birmingham
  - TBC 3/4 Feb?? – BUTC
  - TBC 10/11th February? – BUTTS Champs and Ball
  - TBC – BUCS Indoors, Multiple Legs?
- Easter
  - Tues 25 April – Fri 16th June
  - TBC 5th May??? – Varsity
  - TBC 19th/20th May? – BUTTS Outdoors
  - TBC 9/10th June??? – BUCS Outdoor Champs
  - TBC June May Week – Cuppers
  - TBC June May Week – AGM