

Cambridge University Bowmen Committee Meeting

Minutes taken by: Liam Pattinson

Thursday 8th August, 2019

Attending

- Robert Spencer (Captain)
- Liam Pattinson (Secretary/Tournaments)
- Lukas Cincikas (Treasurer)
- Kimberley Callaghan (Development)
- Abigail Pearce (Women's)
- Sam Kitson-Platt (Publicity)

Apologies

- Andrew Browne (Novice Officer)
- Alexander Kent (Equipment Officer)
- Zhengao Di (Equipment Officer)

Agenda

- Welcome and apologies.
- Upcoming field shoot.
- Yoga sessions.
- Jolly Archers Open Indoor competition.
- Travel to Coaching Course Reimbursements.
- Captain's report.
 - Club registration.
 - Taster session updates.
- Secretary's report.
 - Update of club documents.
 - Online payment system proposal.
- Treasurer's report.
 - Budget for 2019-20.
 - Signatory updates.
- Equipment report.
 - Bowloan status.
 - Broken frame at Churchill.
 - Damaged target foam at Churchill.
 - Update on peg bags.
- Tournaments/records report.
 - Passing on Archr accounts.
 - Proposed club badge criteria.
- Publicity Report.
 - Ideas for sponsorship companies.
- Any remaining business.

Minutes

Welcome & Apologies

The meeting started at 18:05 at the Centre for Mathematical Sciences. The previous minutes were proposed by RS and seconded by SK.

Upcoming Field Shoot

Avalon archery are hosting the EFAA champs on the 14th and 15th of September (unmarked on the first day, marked on the second). Entry will cost £20 each, and advertising for this has been aimed at novices.

ACTION, LP: Advertise field shoot

Yoga Sessions

SK recently met a yoga instructor who was willing to offer sessions to our club. It could be expensive to book a private session (we will have to enquire for a price), though joining a regular session would be £10 per head.

ACTION, KC: Contact yoga instructor RE: prices, availability, location, etc

Jolly Archers Open Indoor Competition

The county indoor championships will be hosted by Jolly Archers sometime around February, though the date is not yet confirmed and entry forms have not yet been released. The event is typically filled quickly, so we will need to advertise this soon if we want sign ups. However, there is a risk of the event clashing with our BUTTS leg.

ACTION, LP: Advertise county champs once more details are known

Travel to Coaching Course Reimbursements

There is £50 remaining from our coaching bursary, which will cover trains for AP for two weekends, but not the third. This weekend will also require staying overnight. The club agreed to subsidise this. Note that this will come out of the budget for the year 2018-2019.

Captain's report

Registration of club

Club registration is now complete, except we have not yet provided evidence of AGB affiliation, as AGB have not started reaffiliating existing clubs.

Taster Sessions Updates

New taster session guidance has been written up, though it has not yet been distributed to the club.

ACTION, RS: Send out taster session guidance

Secretary's Report

Update of club documents.

Club safety documents have been updated. Note that the club's official guidance for controlling shooting has listed the incorrect order of whistles; the most common scheme is that 2 whistles indicate to move to

the line, followed by 1 to shoot, while arrows are collected on 3. More than 3 indicates a safety hazard, and is equivalent to shouting 'fast'.

Online payment system proposal.

MD has suggested a method for online payment that could avoid fees. It would be helpful for the club to develop a system of online affiliation to prevent paperwork transcription errors and to keep track of any bank transfers for the treasurer. More investigation will be required, and the system will likely not be ready in time for Michaelmas term.

Treasurer's Report

Budget for 2019-20.

RS, LP and LC have created an updated budget for the year 2019-2020. There is no intention to change this throughout the year, so there will not be updates if we underspend or overspend on any one category.

Note: Please could RS or LC send me a copy of the new budget? I'll include the main numbers in a revised version of these minutes.

Signatory updates

LC has finished the paperwork to change signatories, and is now waiting for the bank to respond.

ACTION, RS: Chase up bank

Equipment Report

Novice bowloan

All novice bowloans have now been returned, and all those that have been checked have been moved to the range in preparation for Michaelmas term.

Broken Frame

A target frame at the Churchill fields has broken. This has been repaired using parts from other bosses, and damaged target foam has been removed. There is now extra space in the leftmost shed, so the trolley will no longer damage the targets.

New peg bags

There are now 8 peg bags at Churchill, each with 5 pegs inside. ZD suggested that those opening and closing the field should make sure the same number of bags are returned at the end of a session, and that each has 5 pegs.

Tournaments Report

Passing on Archr accounts.

After corresponding with the creator of Archr, LP has determined that there are no issues with CUA members using CUB's club on Archr. In addition, those who have recently left the club are permitted to carry on using CUB's account. They may also transfer their accounts to another club or run them as individuals, though both require them to email the creator, and the latter will require a £5 annual fee.

ACTION, LP: email club members to let them know they can transfer to their own accounts

Proposed club badge criteria.

LP recently suggested new restrictions on which badges are available from each round. This was based on the availability of outdoor classifications by AGB. After discussion, the committee decided to make it easier to obtain the top badges by allowing club members to obtain a badge one rank higher than they would be normally be eligible to claim by classification.

ACTION, LP: Propose updated badge scheme to the committee.

Publicity Report

Ideas for sponsorship companies.

SK asked for committee members to send him ideas for any companies that might be willing to sponsor the club.

ACTION, ALL: Email SK any sponsorship ideas.

Any remaining business

RS is in talks with Tristan at the Sports Centre to generate ideas to improve attendance at S&C.

AP proposed to create anonymous online forms that club members could use to contact the welfare officer.

Wrap-Up

The meeting finished at 19:23. The next meeting will be held on September 5th.

Outstanding actions

The following actions remain from the previous committee meeting.

ACTION, MD: Continue searching for an email aliasing work-around

ACTION, LP: Contact list of members qualifying for BUCS rankings

ACTION, LP: Determine stash inventory, email those who haven't collected