

Cambridge University Bowmen Committee Meeting

Minutes taken by: Liam Pattinson

Wednesday 16th October, 2019

Attending

- Robert Spencer (Captain)
- Liam Pattinson (Secretary/Tournaments)
- Lukas Cincikas (Treasurer)
- Alexander Kent (Equipment)
- Zhengo Di (Equipment)
- Abigail Pearce (Women's)
- Yuhang Xie (Social)
- Kimberley Callaghan (Development)
- Andrew Browne (Novice)

Apologies

- Mohammed Daudali (Webmaster)
- Sam Kitson-Platt (Publicity)

Agenda

- Welcome and apologies.
- Safety audit feedback.
- Stash and meeting PlayerLayer.
- Women's Blues Meeting
- Captain's report.
 - Fresher's Fair.
 - Have-a-go session.
 - Enterprise car hire.
- Secretary's report
 - CSA meeting.
 - PlayerLayer manual order details.
- Equipment Report.
 - WheelPower Sports Camp.
 - Recent purchases.
- Development Report.
 - Equipment seminars.
 - Yoga room booking.
- Women's Report.
 - Coaching visually impaired beginner.
- Publicity report.
 - Beginners' Facebook group.
 - Committee photos.
 - Meet the committee posts.
- Tournaments/records report.
 - Low competition interest.
 - Club ladder.
 - Field practice day.
 - BUTTS Non-Recurve.
- Any remaining business.

Minutes

Welcome and apologies.

The meeting started at 19:00. Apologies were received by MD and SK. The previous minutes were proposed by AB and seconded by AP.

Safety audit feedback.

RS and LP met with Simon Cornish at the Sports Centre last Thursday to discuss last year's safety audit. CUB scored highest of any sports club, though a number of minor points were raised. For example, it was asked to have multiple signatories on risk assessments, and to have a separate manual lifting risk assessment. They also asked for equipment officers to more clearly quarantine damaged equipment, which may be done by attaching quarantine stickers on damaged arrows/limbs.

The Sports Centre supported the club's recent attempts to reach out to the First Aid Society for training. The Sports Centre also performed an independent audit of the Elizabeth Way Rifle Range on behalf of all shooting clubs in Cambridge, and are looking to get more involved in the politics of CSA.

ACTION, RS: Follow up First Aid Society.

Stash and meeting PlayerLayer.

RS and LP are due to meet with representatives from the Sports Centre and PlayerLayer to discuss any possible stash orders from the club. RS stressed that the Sports Centre are keen for us to use the new stash, and that it will be available for at least the next 5 years. Following communication with the Sports Centre, LP was told that the club may be able to add further designs to a future stash order, and that names could be printed on them (although these points conflict with previous messages from PlayerLayer). Any manual order would take 12 weeks to be completed, and would require a minimum of 11 items to avoid a £10 surcharge per item. Any deal agreed could be reused in following years.

ACTION, LP,RS: Attend meeting, provide feedback by 18th, debate in committee, email club with final decision by the 23rd.

Women's Blues Meeting.

The next Women's Blues meeting will be held on October 26th. AP agreed to attend.

Captain's report.

Fresher's Fair.

The club had a successful Freshers Fair and Sports Fair, with a large number of sign-ups to the have-a-go session. Of those who signed-up, only around 30% actually attended. The flag and sign used to advertise the club were handed back to the Sports Centre.

Have-a-go session.

There were 164 attendees at the have-a-go session, and 94 beginners course sign-ups. Many of these are interested in joining the novice team.

Enterprise car hire.

The Sports Centre have encouraged us to start using Enterprise car hire in place of CCV. The advantages to the club would include reduced liability if anything goes wrong, less administration for the committee, and a lower minimum age for standard hire fees. The Sports Centre will bill the club at the end of each term. If necessary, it will also be possible to hire a coach and driver for a day.

ACTION, RS, LC: Look into coach hire prices.

Secretary's report

CSA meeting.

LP attended the CSA meeting on October 10th, and requested that CUA members have their fees lowered. This was not passed for various reasons, and instead it is likely that fees will be raised next year to £58 for non-students and £29 for students.

Equipment Report.

WheelPower Sports Camp.

The club has been approached by a charity offering sports activities for those in wheelchairs. They have asked to use our equipment for a taster session they will run themselves. Before confirming one way or another, we will need to ask to see their qualifications, confirm they have their own bows, and confirm that our equipment would be appropriate for their uses. We are also unsure if our insurance would be valid in these circumstances, and would have to write up a specialised risk assessment for the event. There were additional worries that the club could be taken advantage of, as there is a high risk of club equipment damage but no indication that the club would be paid for offering these services.

ACTION, AK: Email to ask for coaching qualifications and clarifications on the equipment required of us and equipment supplied.

Recent purchases.

We have spent £262 on equipment, and are not expecting to spend much more for a while. The new purchases include sorting drawers, fletches, tabs, armguards, first aid kits, and some very long arrows. We will need to purchase more indoor target faces and string material for novice bows (roughly £50-60).

Development Report.

Equipment seminars.

We have room bookings at the Sports Centre from 19:00 to 20:00 for seminars. There will be two sessions on arrow maintenance, one on bow maintenance, one on warm-ups, one on exercise and drills, one on mental strategies, and one on bow styles.

Jack Atkinson has offered to run the seminar on mental strategies, and asked to be paid for this. It was agreed that this could not be covered with club funds, but it would be acceptable to charge a small fee to attendees.

Yoga room booking.

There is no update yet on a yoga room booking, though it should be possible to book a large room at Wolfson on short notice if required.

Women's Report.

Coaching visually impaired beginner.

A visually-impaired student wants to attend the beginners' course, but it will not be possible to accommodate this at the usual sessions. The club is willing to instead teach during Friday sessions from 20:30 to 21:30. The normal price of the beginners' course will apply. We will need to provide a foot marking and tactile sight. AP will be busy one week, so somebody will have to cover.

Publicity report.

Beginners' Facebook group.

SK will circulate a link to all new beginners inviting them to a Facebook Messenger group. He offered to set up a similar group for the novice squad, which AB requested.

Committee photos.

10 out of 12 committee photos are done and have been sent to MD. Some of the photos uploaded are mangled on iOS and Firefox. KC and NC have been asked to send similar photos against a plain white background as soon as possible. AP offered to help with KC's photo sometime this week.

Meet the committee posts.

A series of 'Meet the Committee' posts has started on Facebook, which will introduce club members to the committee twice per week. Committee members were asked to fill in a circulated Google Form in preparation for this.

Tournaments/records report.

Low competition interest.

Very few members attended the first target day, and only three have signed up to BUTTS Field. Committee members were urged to encourage participation in upcoming competitions.

Club ladder.

The start of the club ladder has been delayed due to the overwhelming amount of emails being sent by the club. This will instead begin in a few weeks.

Field practice day.

A practice session has been organised on Sunday 20th October from 11:00 to 13:00 for those attending BUTTS Field. Those attending were asked to ensure that no debris will be left on the field.

BUTTS Non-Recurve.

So far there are four sign ups for BUTTS Non-Recurve Champs, but none are willing to drive. It may be necessary to hire a minibus and driver for the day, or for a non-competitor to drive.

Any remaining business.

The club has been approached by CADMuS – the Cambridge Adult Disability Multi-Sport club – who want us to run a taster session for their members. They will be able to provide a Sports Centre session for this.

ACTION, RS: Liase with CADMuS

RS is looking for other club venues to host our BUTTS leg, including Netherhall and CCB.

There is interest in running a Halloween shoot on November 1st. It should be possible to provide themed target faces and archery-based games for those taking part.

Annual dinner could be held at Wolfson College, which will cost £36 for non-drinking tickets and £41 for drinking. This could be held one Saturday in February. YX was asked to be considerate of dietary requirements and allergies when selecting a menu.

ACTION, YX: Confirm annual dinner date and menu.

The Sports Centre will be hosting a seminar on Sleep and Recovery on October 29th. KC asked for this to be advertised to the club.

The weekly bulletin should start up again. Any minor items should be included here rather than sent in their own emails.

The meeting ended at 20:30.