

Cambridge University Bowmen Committee Meeting

2020-2021 Committee, Meeting 1

Minuted by Vicki Hodgson

Saturday 4th July 2020

Attendees

- Robert Spencer (RS)
- Liam Pattinson (LP)
- Lukas Činčikas (LC)
- Abi Pearce (AP)
- Yuhang Xie (YX)
- Alexander Kent (AK)
- Vicki Hodgson (VH)
- Sam Kitson-Platt (SK)

Summary of action points

- LC to oversee signatory handover.
- RS to contact alternative locations/clubs for return to shooting.
- RS to advertise Safety Officer role to club members.
- LP to add Safety Officer role description to documentation.
- RS & LC to oversee postage & payment for stash.
- SK to present name change survey to committee for review.
- RS to locate all copies of the range keys.
- AP to produce a newsletter suitable for Alumni Giving use.

Meeting started: 11:02 BST

Welcome & apologies

- RS welcomed all members to the first meeting of the 2020-2021 committee.
- All members present/no apologies.

Matters arising

- There were no matters arising.

Signatory handover

- Current signatories on the CUB account at the time of writing: RS, LC, LP, Andrew Browne (AB).
- The decision is made to remove LP and AB as signatories, retain RS and LC, and add VH and Lindsay Greer (LG). The latter is a requirement for Alumni Giving and further, it was considered sensible by the committee to have the Senior Treasurer in a position of direct oversight over the accounts.
- LC to put this in place.

State of return to play

- Following the Sports Centre webinar attended by RS and VH, it is considered worth noting that all plans for return to play must be signed off by SC staff.
- Documentation for return to play may require some updates following changes to govt guidelines.
- Churchill College is still closed to all visitors (including their own fellows) and RS was advised by John that we would be contacted when it is possible to start shooting, though the committee agreed it would be worth us remaining more actively in contact to encourage a return to play ASAP. (This remains Plan A.) At minimum, it would be preferable if the Equipment Officers were able to be onsite to collect items if it becomes necessary to shoot elsewhere.
- Netherhall and CCB have also been contacted; while Netherhall has returned to shooting, their limits on numbers unfortunately means that they are unable to take on our members.
- A number of additional locations/clubs were suggested, including:
 - Peacock Archery; due to accessibility by bus
 - Elizabeth Way Rifle Range; RS is waiting to hear back, but concerns were raised about safety precautions
 - University Sports Centre; unfortunately it remains closed due to govt guidelines on gyms, and would incur significant costs
 - Other colleges, in particularly those that are known or believed to be registered as ranges with AGB already, such as St Johns and Girton Colleges
 - Aim4Sport; unfortunately low accessibility in terms of transport and cost
- RS to contact, in order of preference (as Plan B):
 1. St Johns College
 2. Girton College
 3. Peacock Archery
- Plan C: failing any viable alternatives, the club will simply wait until Churchill College or the Sports Centre open for our use.

Safety officer

- As the club is now expected to have a dedicated safety officer, the committee will be following the procedure for co-opting a club member for the role. With the next committee meeting likely to be in 3-4 weeks' time, there should be plenty of time for the required 2 weeks in which the position can be opened to all club members, followed by a committee election at the meeting, as per the constitution.
- When nominations were sought from the committee, LP and VH both expressed willingness to take on the role; due to the overlap with the secretary's tasks (e.g. collecting safety forms, ensuring all members are insured), the committee agreed that VH would be proposed for the role.
- Due to previous concerns expressed over having a single committee member oversee all safety aspects of the club, it was agreed that all documentation will be reviewed by one other committee member at minimum, and ideally evaluated by the entire committee where possible.
- LP to add the role description to documentation.
- RS to advertise the role to club members.

Stash status

- All stash has finally arrived, and is in the care of RS.
- Stash will be delivered in person wherever possible, but for members who will not be returning to Cambridge, they will be mailed out. RS to send LC information on individual postage costs, and LC to invoice members for the cost of stash plus postage where applicable.
- Despite issues with the vendor and the delay in receiving them, RS conceded that the shirts are, in fairness, very nice.
- Additionally the club is now in possession of a stock of unmarked shirts, though LP raised the point that these may not be usable if the club's name is changed in the near future.

Club name change survey

- Following the AGM, several club members are keen to raise an EGM to discuss a change to the club name.
- SK to send out a survey gathering alumni opinions on a potential name change. This survey may be adapted to gather opinions from all club members, and SK will present it to the committee before sending it to members.
 - The purpose of this survey is to assess whether members/alumni do or do not support a name change, and where applicable, to summarise any major concerns or comments they have.

- The survey will collect information such as gender and year of graduation (where applicable) in order to assess whether support for a name change varies with demographic variables.
- RS requested that an example of a potential new name be included. Current favourites appear to be "Cambridge University Archery" or "Cambridge University Archers".
- An overview of the survey results (breakdown of responses, summary of common/popular comments) will be shared with all club members, although the raw data will not be shared with non-committee members due to confidentiality and welfare concerns.
- RS suggested that an appropriate timeframe for the survey to be live was around 3-5 days.

AOB

- **Range keys:** LP asked after the whereabouts of the Elizabeth Way Rifle Range keys. RS is in the process of following up on this.
- **Newsletter:** AP has produced an end of indoor season newsletter to be distributed to alumni.
- **Alumni giving:** RS is waiting for LG to sign off on documentation for this to go ahead. AP offered to produce a more general newsletter that could be sent out to the alumni that the club is currently unaware of, who may wish to be updated on the last several years of the club's activity.

Meeting concluded: 11:41 BST