

Cambridge University Bowmen Committee Meeting

2020-2021 Committee, Meeting 6

Minuted by Vicki Hodgson

Sunday 4th October 2020

Attendees

- Robert Spencer (RS)
- Liam Pattinson (LP)
- Lukas Činčikas (LC)
- Yuhang Xie (YX)
- Vicki Hodgson (VH)
- Sam Kitson-Platt (SK)
- Abi Pearce (AP)

Apologies received from Alexander Kent (AK).

Summary of action points

- VH to complete signatory sign up process.
- VH to finalise a risk assessment with CSA regarding the EWR.
- AP to provide coaches and other helpers for the beginners' course with necessary info.
- RS to provide LP with information on the two novice bow kits he has.
- Equipment to be moved from EWR to SC.
- LP/AK to offer Kimberley £100 for her old bow.
- LP to put in writing that CUB will not be attending BUTTS Field.
- RS to hand control of the Discord server over to YX.
- RS to finish the computer magic required to develop The System for allocations.

Meeting started: 11:03 BST

Previous minutes & action points

- The previous minutes were proposed by RS and seconded by LP.
- Outstanding action points:
 - Clinibands: numbers needed to make an order

- External coaches: to be contacted
- Lent arrow hire to go on a future agenda
- Website photos & photo gallery
- SK still to liaise with LP about alumni section

Treasurer's report

- 2019-2020 books have been submitted to Senior Treasurer; awaiting reply.
- Some progress on adding signatories; VH is in the process of being added, although Lindsay has yet to submit his details.
- Books set up for 2020-21 to allow direct comparison with 2019-20 books.
- Incoming workload expected in terms of membership fees (experienced and beginners), but no problems anticipated.

Secretary's report

- Club membership with AGB has been renewed.
- Beginners' course and novice tryout session have been registered with AGB.
- Membership for CUB is trickling in: we are at approaching 30 at the time of this meeting.
- Ongoing task: registering the club with the Sports Service. With the exception of accounts, this is almost complete.

Safety Officer's report

- Ongoing iteration of Elizabeth Way Rifle Range site-specific RA with CSA, who appear to have multiple issues with our document.
- Simon Cornish at the Sports Centre is aware of this, and hopefully we will be bringing the Sports Centre in more closely for future interactions with CSA.

Novice Officer's report

- Beginners course: we have already had 32 signups pre-freshers-fair, meaning that we are already oversubscribed.
- It would be useful to have information on beginner bows when choosing attendees for the course.
- There are enough coaches, presuming no one is forced to isolate. AP plans to have a meeting beforehand with coaches.

- Andy Cai has agreed to help out during the first week of the course, when we are somewhat understaffed. SK also volunteered to help out.
- For the novice trials - VH, AK, LP, YX will be helping AP and RS with this process. LP suggested that an alternative coach might be needed if he is required to dedicate time to equipment only.
- Novices will be invited to tryouts on Wednesday following the freshers fair.

Publicity Officer's report

- We are currently partway through the university sports fair; AP is making a social media post per day, to keep up engagement.
- A promoted post was run last week, and another will be run this week, allowing us to go beyond members who have liked our page.
- The main freshers fair will be taking place next week.
- From the start of term, AP intends to put up “meet the committee” posts, perhaps in a top trumps style; the main important contacts (novice, captain, secretary) will go first, since new members will need to recognise them.
- AP, VH and (by phone) YX attended a meeting with Phoebe at Revs regarding the proposed deal. Initially we have requested 50 cards; 25% of these need to be activated for us to qualify for money back at the end of the year.
- RS requested to see the contract when it's sent to the club.

Equipment Officers' report

- LP warned the committee that the timetable for getting equipment ready is very tight.
- Emergency purchases may be needed: we're short on armguards and finger slings. AP requested that we don't buy the plastic armguards.
- For novice kit and experienced bow loan, LP expects quite a few purchases will need to be made. There are very few 25" risers, and with experienced archers already requesting bow loans, there is concern that the better bows will be taken up before it comes time to allocate to novices.
- LP provisionally suggests buying 8 new sets of limbs and 2 new risers.
- Additionally, around 10 new strings will need to be bought for novices and bow loans. Many of the strings for last year's novices were not good quality, and the new ones that were bought have been damaged due to bad storage.
- RS suggests pushing back the first novice shooting session by a week, to give more time for equipment. LP agreed that this would be very helpful.

- Time has been allocated on Monday 5th for equipment at the Sports Centre, and the first Wednesday session may also become an expensive maintenance session.
- Kit will need to be moved from EWR to SC before Friday 9th; VH believes it should still be possible to access the range, despite ongoing drama with the RA.
- Bow loans may also be pushed back.
- The committee agreed that they would offer £100 for Kimberley’s riser and limbs, which are well-suited for new archers.

Tournaments and Records report

- The second Wednesday AM session (14th) will be a target day for senior squad selection. RS suggested a half-Portsmouth, given likely time constraints, and that he would run this target day.
- RS asked if it could be put in writing by LP that we will not be attending BUTTS Field due to the rather unusual time of year it is has been scheduled for, and difficulties with travel.
- SK raised the question of whether club members can choose to attend individually, which RS saw no problem with.

Social Sec’s report

- Both formal hall and college brunch will not be an option for socials.
- YX believes that Revs will be the best option for in-person socialising; other restaurants are open if need be, but may be harder to book. Any in person socials will need to keep to groups/tables of 6, with no interaction/swapping between groups.
- Post-shooting pub trips are not possible due to the 10pm curfew, but YX intends to try a virtual alternative.
- YX is still very keen to have a “proper” annual dinner in person, and suggested (to general agreement) that if this means pushing it back to Easter term, we should do that.
- RS to hand control of the Discord server over to YX. AP requested a novice-only channel.
- YX would also like to run a novice social; escape rooms were discussed, but deemed to be a bad idea. VH, in particular, expressed concern that the club should only be visiting escape rooms if actively trying to infect everyone in one fell swoop.

Alumni LO's report

- SK is waiting to push for an alumni section on the website until LP's equipment duties have reduced.
- Emails continue to trickle in since the newsletter was sent out.
- RS asked about relatively low alumni reaffiliation; AP mentioned that she has heard that limited shooting hours has put some off. The Saturday EWR slot may, however, entice a few. The cost is also prohibitively high, but there is little the club can do to resolve this.

Webmaster's report

- The sign up banner has been removed from the front page, and people are directed towards relevant email addresses.
- Training times have been updated.
- However, there is still quite a bit to do behind the scenes. The committee agreed that this is low priority and that LP's wisdom and time is needed elsewhere at the moment.

Womens' Officer's report

- Following the extended discussion about chest contact coaching and chest guards, and the moves to address the issue, VH is happy that things are progressing well on this front.
- VH thanked RS for scheduling the slots for the freshers fair such that there is always a female archer manning the stall, and expressed gratitude to Kimberley for donating her time.

Captain's report

- A van has been booked for Monday 5th so that RS, LP, AK and VH can move equipment from the Wilberfortress.
- Registration with the Sports Centre is almost complete; RS plans to add the accounts, check one last time, and submit it before the deadline of the 6th.
- The Sports Centre are still flagging up some issues with indoor shooting, and RS has a meeting on the morning of Tuesday 6th to work out some remaining practicalities.
- In particular, there has been some sudden and inexplicable concern about bows/arrows constituting weapons; RS hopes to convince them that this is not the case, and if issues persist, will ask the Sports Centre to provide any additional equipment they want us to have.

- A number of experienced members have emailed RS; they'll be given priority in an early session to run a safety check (most likely Friday 16th).
- A Detailed Captain's Email™ has already gone round to all members explaining some of the new procedures, and will be followed by another detailing how to sign up for sessions.
- There's been some minor interest in stash, and some is left to distribute; we've also been given a promo code for ordering stash.
- Big item on RS's to-do list: to finish developing the System for allocating archers to shooting sessions.

AOB

- **Returning members social:** YX asked when Revs indicated that the club would be getting the cards, as he hopes to hold a returning members' social on the 15th. AP reported that Phoebe explained it would take one or two weeks, but that anything bought by members in the meantime could be backdated if receipts were kept.

Meeting concluded: 12:10 BST